



# Maine Department of Transportation

## *Direct Hire Vacancy Announcement*

# **Transportation Aide**

**2 vacancies**

Bulletin 16-21

**CODE:** 6423 – Region 2

**RANGE:** 10

(\$11.12 – \$14.37 hourly)

**Value of State-paid Health & Dental Insurance – Effective July 1, 2015**

\$390.86 bi-weekly: Less than or equal to \$30,000.00 – 5% Employee Contribution of Premium

\$370.98 bi-weekly: Greater than \$30,000.00 or equal to \$79,999.00 – 10% Employee Contribution of Premium

**Value of State's share of employee's retirement: 15.3% of pay**

**SEARCH OPENED:** February 24, 2016

**CONTACT:** Kari Gould

**CLOSING DATE:** March 8, 2016; 4:30 p.m.

**TELEPHONE:** (207) 624-3068

**POSITION TYPE:** Seasonal Full-time

**LOCATION:** Region 2/Augusta

**POSITION #:** 02500-2326; 0048

**BUREAU/DIVISION:** Bureau of Project Development, Bridge Program/Property Office/Materials, Testing & Exploration/Highway Program

**JOB DESCRIPTION:** These Transportation Aide vacancies are seasonal positions starting approximately in mid-May and will have a maximum employment duration of 6 months. Transportation Aide positions can be assigned to work on highway and bridge construction projects, assigned to one of our material testing laboratories, assigned as part of our field survey crews, or in the Traffic Engineering section collecting traffic data. Typical duties include: inspecting, measuring and documenting construction work being performed by outside contractors, collecting and recording delivery tickets on asphalt paving projects, performing various technical and administrative duties on active construction projects, testing asphalt, concrete, gravel and other materials in the laboratory, field testing of various construction materials, assisting survey field crew performing various survey duties including topo survey, layout and setting control points, collecting traffic volume and vehicle classification data utilizing electronic recorder devices, assisting with setting and removing road tubes, programming and downloading traffic counters, turning movement data at intersections, CADD drafting, and research. Some positions may require overtime, weekend, overnight work and repetitive lifting of materials and equipment.

**MINIMUM QUALIFICATIONS:** High school diploma or equivalent, and training or work experience which would demonstrate a knowledge of basic mathematics and an ability to read and comprehend manuals, maps, charts, and graphs.

Applicants are to submit a completed Direct Hire Application and the attached Supplemental Questionnaire Form to: Kari Gould, Office of Human Resources, MaineDOT, #16 State House Station, Augusta, ME 04333-0016, , no later than 4:30 p.m., **Tuesday, March 8, 2016**. Internal transfers may call Kari Gould at 207-624-3068 for an interview. Applications are available by calling 207-624-3675, and on our web site at **www.maine.gov/mdot**.

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